

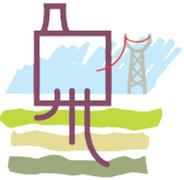


**TECHNOLOGY PLATFORM FOR ZERO EMISSION FOSSIL FUEL
POWER PLANTS**

**DRAFT MINUTES OF THE 15TH MEETING OF THE ADVISORY
COUNCIL**

BERLIN, 21ST MAY 2008





Z E P Zero Emission Fossil Fuel Power Plants

Attendees

zep meeting attendance AC15 berlin		
meeting name	surname	invitation accepted
AC15	Sweeney	Y, called in by telephone at 14.30 hrs.
AC15	Zelinger	Y
AC15	st. Leger	Y
AC15	Willnow	Y
AC15	Strömberg	Y
AC15	Goldschmidt	Y
AC15	Kalaydjian	Y
AC15	Lüdge	Y
AC15	Corrigan	Y
AC15	Stevens	Y
AC15	Höwener	Y
AC15	Sundset	Y
AC15	van der Lande	Y
AC15	Bergmann	Y
AC15	Johnston	Y
AC15	Kougionas	Y
AC15	Heithoff	Y
AC15	Otter	Y
AC15	Soothill	Y, AC
AC15	Fischer	Y, AC
AC15	Barbucci	Y, AC
AC15	Gye	Y, AC
AC15	Christensen	Y, AC
AC15	Valero Capilla	Y, AC
AC15	Hill	Y, AC
AC15	Ludden	Y, AC
AC15	Häge	Y, AC
AC15	De Marliave	Y, AC
AC15	Thorvik	Y, AC
AC15	Lambertz	Y, AC
AC15	Lampenius	Y, AC
AC15	Farley	Y, AC
AC15	Frisvold	Y, AC
AC15	Garosi	Y, AC
AC15	Appert	Y, AC, flight LH 212, arrives at 8:35 a.m.
AC15	Pyka	Y, AC, replaces Dubinski





zep meeting attendance AC15 berlin		
meeting name	surname	invitation accepted
AC15	Klostermann	Y, AC, replaces Kather
AC15	van Breda Vriesman	Y, AC, replaces sweeney
AC15	Suess	Y, AC, until approx. 12 noon.
AC15	Martinez Jubitero	Y, candidate AC
AC15	Hassa	Y, candidate AC
AC15	Kakaras	Y, candidate AC
AC15	Giger	Y, candidate AC
AC15	Mabey	Y, candidate AC
AC15	Hoth	Y, GG
AC15	Skogen	Y, GG

1. Opening

1.1. Introduction

The Chairman opened the meeting and welcomed everyone on his last meeting as chairman. He thanks Reinhardt Hassa from Vattenfall for his hospitality.

Reinhardt Hassa welcomes everybody at the Vattenfall office. He introduces Vattenfall's Oxyfuel pilot plant and explains the progress, besides this Vattenfall will finish a post-combustion plant in the same time.

Some of the AC members have send representatives; this is noted in the attendants list. Special guest are welcomed: the five new AC members Giger, Hassa, Kakaras, Martinez Jubitero, Mabey and the chair (Tone Skogen) and vice-chair (Peer Hoth) of the government group.

The chairman summarises the key milestones and the achievements of the ETP ZEP in the past years.

1.2. Adoption of Agenda Morning Session

The chairman proposes that the chair of the Government Group gives a presentation prior to agenda point 2. The proposed agenda was accepted.

1.3. Approval of Minutes AC#15

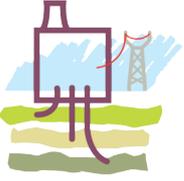
The minutes form the last AC meeting #14 are accepted.

1.4. Decisions last AC-meeting and actions, milestones ahead (Robert van der Lande)

Robert van der Lande gave a presentation¹ on the decisions of the last AC and the progress made on these decisions.

¹ ZEP_AC#15_21thMay2008_agendapoint 1.4_Draft Decisions AC#14.ppt





Mike Farley asked if there is a document on the revision of strategy that is noted in point 5. This document is worked on but isn't finished yet.

Tone Skogen introduces the management team of the Government Group (GG); Tone Skogen, Peer Hoth and Ruth Hampton. The GG is at the moment enlisting centrally placed representatives in the Member States (MS). Energy ministers in most MS are in favour of CCS, but the environmental ministers are still sceptical. The GG is interested in close contact and dialog with the AC, the European Commission (EC) and with the industries.

Charles Soothill asked about the next stage for financing CCS; combined efforts of industries and Member States (MS). What does the GG do to arrange the money at MS level? The GG recognises the importance of this issue and hopes to contribute in the strategy for financing CCS and addressing the Industries, MS and the EC.

A discussion starts about the separation of the storage question. The projects can be disconnected but the issues cant, the GG will take the comment as input.

Gardiner Hill suggested using the word CCS ready instead of Capture ready, in order to get the flagship going and focus on different ways to achieve it, for instance arranging groups of countries that could work together.

2. Long term vision of ZEP

2.1. ZEP and the future anticipated EU CCS landscape (Nick Otter)

Nick Otter gave a presentation on the CCS landscape out to 2015² and the EU CCS Landscape Discussion paper³. He suggests ZEP should opt for a holistic approach and recommended that ZEP should:

- Take a proactive stand in the definition of the CCS implementation action, working on the definition, scope and timing of such a European Industry Initiative on CCS.
- Develop an organisation that can build upon the existing structure of Technology, Demonstration, Communication and Policy/Regulation

He asks the Advisory Council to discuss the implications of his position paper and consider the questions/messages posed and define which actions the ZEP Platform should take for moving into the next stage.

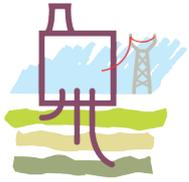
The following comments and questions were made during the discussion:

- The view is fully approved.
- ZEP is still struggling with developing a programme but in the meantime all industries are starting their own projects and spend money on pilot plants. The next step will cost more money, the landscape should include how the different industries are brought together.
- The main question for public and government acceptance is storage; how does it work, where will it be stored and will it stay there. In the timeline the acceptance of governments and the involvement of Member States is missing.
- At the moment there are four obstacles for ZEP; 1. Legislation; enormous progress has been made by having the directive on the table 2. Costs; which are high (80% capture/20%storage) 3. Critical timeline infrastructure for transport; long distance through different countries will cost time 4. Acceptance of CCS; public acceptance is crucial. Infrastructure is not yet well addressed; a Taskforce on infrastructure should be formed.

² ZEP_AC#15_21thMay2008_meeting slides

³ ZEP_AC#15_21thMay2008_agendapoint 2.1_EU CCS Landscape Discussion.doc





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- To enable the industry and focus on the needs of industries. The fact that industry already contributed a lot (though not well organised) and made a strong commitment is missing. The financing issues and the infrastructure issue should now be addressed.
- ZEP should also focus on the storage pilots and support the idea of the extra focus on infrastructure.
- The MS are partly aware that something is happening, but the general public is still unaware. Addressing the MS should be a priority in the short term actions otherwise ZEP will not achieve the goals set. ZEP should study the way to do this, make people available and employ a communication manager. At the moment ZEP is not at the right speed.
- The EC is discussing the way how to involve and address the MS. They are discussing the appropriate instruments, the EII is one of the possibilities.
- ZEP developed a vision, now it should own and deliver the vision. 1. Owning the vision means working with the new structures like the network secretariat (NWS) and EII and work with the MS 2. Communication and acceptance 3. R&D, to enable the next phase of commercial projects 4. Infrastructure, how to work together with the MS on infrastructure? 5. Thinking past 2015.
- Besides bringing the governments along also the industries should put money on the table. The first time money from the Industries was mentioned was in the letter of February 2008.
- ZEP should strengthen their organisation; it has weaknesses that haven't been discussed yet. The role of the EII is not discussed thoroughly. Nick suggested approaching de EII in a positive way. But there is nervousness and fear about the EII and we do not want to lose our leadership.
- Avoid double work, the new structures should have different tasks and no double work is done. Funding is the important issue, the most promising option for funding of the demo units is the use of the auction revenues; this is not a direct decision by the MS, the EC can coordinate it.

Nick Otter summarises the discussion:

- The questions on the implementation on EII have to be worked out.
- Keep using the profound influence ZEP has.
- Harnessing the EII and avoid double work, ZEP should political be aware of the vehicles that come along.
- If ZEP is serious about this approach it will need resources.
- Critical time paths that were presented should be linked in the way forward

Next steps

1. Agree on the presented way forward.
2. Put up a structure to get it forward.

The chairman asked the AC to vote on the following statement:

- Support in general the here presented way.

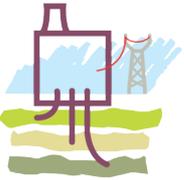
The voting resulted in the acceptance by the AC (21 votes out of 21 in favour).

Decision D15.1

The AC supports the long term vision as presented by Nick Otter and specifically endorses the proposal to

- Take a proactive stance in the definition of the CCS implementation action, working on the definition, scope and timing of such a European Industry Initiative on CCS.
- Develop an organisation that can build upon the existing structure of Technology, Demonstration, Communication and Policy/Regulation and to extend it to include an action on Infrastructure.





3. Strategic actions for 2008/2009

3.1. Introduction

Nick Otter gave a short introduction on the subject and Robert van de Lande presented an overview of the strategic actions and the action plan⁴.

3.2 Taskforce Policy & Regulation (Paal Frisvold)

Chris Davies wants to nominate ZEP and in particular Nick Otter for a prestigious award. Paal Frisvold congratulates Nick Otter and introduces Mark Johnston from E3G as new ZEP member; he is a former Greenpeace employee.

Paal Frisvold gave in a presentation an Update of the Chris Davies Report⁵. On the 5th of May 2008 Chris Davies has presented his vision on CCS. This is now discussed in the Council of Ministers and the European Parliament. Chris Davies wants to make money available for CCS and pilot plants.

The following comments were made on the given presentation:

- David Gye gave a brief update of the ZEP financing Paper, there isn't an option chosen and he asked for a Taskforce in the EC to talk about the way to arrange the finances. This was declined by the EC, because there is no money. ZEP is now bound to be working; no money, no power to shape the programme. Maybe extract money form the MS and maybe later from the EC.
- It is important to bring the funding mechanism online; this allows having mandatory CCS by 2015. Write a letter to Chris Davies to say this is not appropriate and money is needed.
- The solution is between the MS and the industry and the EC should cover it, but it should come in this year. There is no need for additional mandatory; there is already a structure within the EU.
- Without demo plants no CCS, a structure for demo plants is needed. Mandatory CCS is not necessary.
- Time is needed to further develop demo's and new developments.
- When CCS is becoming mandatory, nobody will invest.
- It looks like the message around the table is; give us the money and we will not take any obligation. The policy makers are going in the right direction. ZEP needs to respond more positive and don't say no to mandatory, but say to take it into account. ZEP should go along with the EC, otherwise there will not be any money by 2014/2015.
- A road map on technology and finance is needed how to reach 2015. After that the necessary decisions to follow the roadmap can be taken. Besides this ZEP should have one single voice on the mandatory issue (not single voices from the different companies)
- At this moment there is no electricity plant with CCS working. In the future it will be possible, but we should be humble on the technology side. Is it then realistic to suppose to have an operating plant in 2 years, and how can we make it mandatory?
- Industries will not start projects when it stays unclear if there will be help to implement the projects. Chris Davies is only working for some months more.
- We should support the opportunity (Chris Davis), this is something which is needed for a long time, 2009 should be possible.

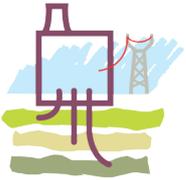
Paal Frisvold concludes:

- It is important to have a positive and endorsing attitude to Chris Davies. We should come up with some positive proposals/ comments.

⁴ ZEP_AC#15_21thMay2008_agendapoint 3.1_Strategic actions/meeting slides.ppt

⁵ ZEP_AC#15_21thMay2008_agendapoint 3.2_TPRReg Update Davies Repport.ppt





- In the fall an important political decisions will be taken regarding the report. ZEP has time until the summer to draft a response/ policy statement on the Davies report and address the time line he proposed.
- Start with a proactive dialogue with MEP's/seminars/PR/ Endorse the strategy and support it. (see sheet)

The chairman asked the AC to vote on the following statement:

1. Draft declaration of ZEP/AC towards the Davies report (general support for his plan to accelerate the implementation/ critical around mandatory (not clear against/no support/clear exit for mandatory)).
2. To accept the strategy of the TF Policy & Regulation.

The voting resulted in the acceptance by the AC (21 votes out of 21 in favour) on both points.

Decision D15.2

The TF Policy & Regulation will draft a ZEP statement towards the Davies report in which ZEP expresses its support in general to his plan to accelerate the implementation and to provide incentives for CCS demonstration but with a critical/constructive comment concerning mandatory CCS.

Decision D15.3

The AC asks the TF Policy & Regulation to support the adoption of Climate and Energy Package by June 2009 by Parliament and Council of Ministers by:

- Developing a dialogue with key MEP's
- Setting up "informative discussions" with key member states (~5)
- Setting up meetings with Permanent Representations in Brussels

Actions

1. TF Policy and Regulations and the secretariat will draft and send around the response.

Lunch

3.3 Taskforce Public Communications (Klaus Willnow)

Klaus Willnow gave a presentation on the progress and priorities of the Taskforce Public Communication⁶. He gave an update of the employment of the Public Communication Manager, based in Brussels temporarily at the Bellona Offices. The person is attracted and the procedure to employ the person is started. The ZEP members have to fulfil their commitment for financial support.

A bigger budget for communication is needed. A budget for 2008-2010 will be presented in the next AC, when the communication manager is in place.

A discussion started in which the following comments were made:

- Does employed by Bellona bring any problems with our independency?
- The ZEP can not employ a person only a legal entity can do that.
- The presented costs are higher than anticipated during the AC in Rome? How will it be divided among the members.
- Belgium is expensive to employ people all extra expenses like housing/car/etc are now included.

⁶ ZEP_AC#15_21thMay2008_agendapoint 3.3 priorities TPcom.ppt





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- Under KP7 there is money for a new secretariat, but there is no money available to support the communication manager.
- A voting doesn't mean an obligation to pay, there are companies who didn't agree and don't want to pay.
- The decision was taken unanimously, but companies are not obliged to pay. Now first it should be decided who will pay and then how to divide the money.
- It is important to speed up the process and get the communication manager started.
- Employ the communication manager for a half year and come up with a communication strategy. Including the best way to bring our problem into the public and base the strategy on it.
- It was decided to employ the communication manager for 2 years and ZEP should stick to that decision.
- Is ZEP prepared to pay communication costs when the manager proposes a communication budget?
- The communication Manager knows that he has to convince the AC to pay for a communication budget.

The chairman asked the AC to vote on the following statement:

1. Which industry parties want to participate in the costs for the two years employment of the communication manager?
2. Support the priorities set by the TF communication?

The voting resulted in the acceptance by the AC (21 votes out of 21 in favour) of both points. (Two abstains for point 1 Roberto Garosi (ANSALDO ENERGIA S.p.A.) and Mike Farley (Doosan Babcock Energy Ltd.))

Decision D15.4

The AC accepts the decision to employ a Public Communication manager paid by the ZEP Industries. Roberto Garosi (ANSALDO ENERGIA S.p.A.) and Mike Farley (Doosan Babcock Energy Ltd.) had concerns about this course of action.

Decision D15.5

The AC accepts the priorities presented by the Taskforce Public Communications:

- Operationalise the communication plan with a budget proposal, to be presented at the AC meeting of 10th September 2008.
- Coordinate national public acceptance activities
- Follow R&D projects in order to benefit from results
- Develop communication materials for ZEP
- Develop event calendar and decide where input from ZEP should be given
- Develop new organisation structure of the Taskforce

3.4 Taskforce Technology (Dirk Goldschmidt)

Dirk Goldtsmidt gave a presentation on the progress and priorities of the TF Technology⁷. He asks the AC to approve the priorities noted down in the presentation.

The chairman asked the AC to vote on the following statement:

1. Support the priorities set by the TF Technology?

The voting resulted in the acceptance by the AC (21 votes out of 21 in favour).

Decision D15.6

AC accepts priorities of the Taskforce Technology:

⁷ ZEP_AC#15_21thMay2008_agendapoint 3.1_Strategic actions/meeting slides.ppt





- Continued: providing input for FP7 calls
- Feed back procedure with the EC on FP7 calls
- Interaction with national programs
- Benchmark with international programs
- Develop a long term vision on technology needs
- Develop a method for brokerage of FP7 proposals
- Organize with D&I-task Force compilation of technology blocs
- Improve participation of the Commission in the TFT-meetings
- Interact with EU CO2 networks for strengthened CCS-R&D actions
- Organize with D&I-Task Force and CO2-net continuous cost tracking of CCS-technologies

3.5 Taskforce Demonstration and implementation (Gijs Vriesman)

Gijs van Breda Vriesman gave a presentation on the priorities in the TF Demonstration and Implementation⁸. He proposes to higher a consultancy to assist in designing the flagship program. He asked the AC to decide on the decisions proposed in the presentation.

A discussion follows in which the following comments were made:

- Repeating the work for the questionnaire from PwC Italy should be avoided. It is necessary to make one voice with ZEP and get consensus on some issues.
- The TF tech and TF demo will work together on the technology blocks and the specialist on storage and transport within the companies are approached. It is needed to have the consultants in the process and learn from their ideas.
- What kind of consultant can do this? Which feedback from the consultants?
- One of the big consultants can do the work, also political and technical aspects are involved. VGB is putting forward one person to help and take place in the team to work with the consultant; making the questionnaire and helping with interviews.
- It is an important piece of work and should be done well.
- Consultants don't know so much as the ZEP platform, they have to ask ZEP themselves. It is also too early for this.
- 1. The time is too short to do a study on costs and get new information. 2. What is the necessary amount of pilot plants needed, (report saying 42 plants per year)? Probably far more. 3. Costs for the consultant is too high? In an early stage determine who is going to pay.
- The report will be ready before the general assembly, depending on progress and results. To achieve the right outcome, the companies should deliver qualified staff to support the consultant, work jointly.

The chairman asked the AC to vote on:

- Who is in favour of the decisions on the screen presented by Gijs van Breda Vriesman?

The voting resulted in the acceptance by the AC (12 votes in favour, 0 against and 3 abstain).

Decision D15.7

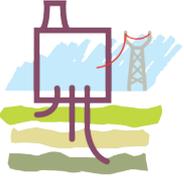
AC accepts priorities of Taskforce Demonstration & Implementation

- Complete the technology blocks by Taskforces Demonstration & Implementation and Taskforce Technology, outsource formatting (+/-EUR 10k – 25k)
- To take the Terms of Reference for CCS demonstration projects to consultants and bring back proposals, feedback and quotes to the Advisory Council (phone meeting)
- ZEP team for implementation is J. Heithoff, P. Paelinck, G. van Breda Vriesman

4. Organisation of ETP-ZEP

⁸ ZEP_AC#15_21thMay2008_agendapoint 3.5 **nog opvragen bij Robert/Gijs**





4.1 New AC Members (Chairman)

Kurt Hage explains the issues and the rules of procedure. A small committee has looked at the 15 candidates. Robert van der Lande presented⁹ the 15 candidates that came forward until now and the division between countries and company type.

Voting

1. The chairman asked the AC to vote in block for all candidates in once?

This was accepted by the AC (18 in favour, 1 abstain and 0 against).

2. The chairman asks the AC to accept the proposed 15 candidate members.

The 15 candidate members were accepted by the AC as new AC members (19 in favour out of 19).

Decision D15.8

The AC accepts unanimously all 15 candidate members as member of the AC, starting from AC#15 (10th September 2008).

New members of the AC

1. Eloy Alvarez
2. Rudolf Blum
3. Martin Cmiral
4. Ricardo Cordoba
5. Georg Gasteiger
6. François Giger
7. Reinhardt Hassa
8. Martha Heitzmann
9. Emmanuel Kakaras
10. Sanjeev Kumar
11. Ruud Lubbers
12. Nick Mabey
13. Jordi Martinez Jubitero
14. Nils Røkke
15. David White

4.2 Vice-chair position (Chairman)

Because at the end of this AC-meeting Kurt Hage will resign as a chairman and a new chairman will be elected the composition of the executive committee also needs to be reviewed. Current composition;

- Chairman (Kurt Hage), also representing the utilities
- Gardiner Hill (representing the oil & gas industry)
- Charles Soothill (representing the equipment industry)
- Olivier Appert (representing the research community)
- Frederic Hauge (representing the NGO's).

Changes:

- A new candidate is proposed for the utilities: Johannes Lambertz.
- The new chairman will become a member. In order to avoid conflicts of interest he will not represent any category. This has as a consequence that the executive committee will be expanded with an extra member.

⁹ ZEP_AC#15_21thMay2008_agendapoint 4.1 candidate members AC.ppt





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- Michael Suess has expressed interest in becoming a member of the executive committee, representing the equipment industry. At this moment Charles Soothill is representing for equipment suppliers

Mister Suess had to leave before lunch and he make a remark for this agenda point: he wants to engage more to the ZEP. But he questions if a bigger executive committee is efficient. If it is decided to have a bigger group he doesn't want to participate as a vice-chair.

A discussion took place on the composition of the executive commission. The following comments were made on the small or large executive committee:

- A small committee is more efficient, easier to decide something and make decisions. But the final decision will be taken in the AC. The executive committee should consist of one person per sector.
- It is important to have an active group of people in the executive committee.
- Charles Soothill supports the large group: the industry companies are needed to get the fast decisions in the future and are spending a large amount of money.
- The AC has expanded, so money will be contributed. The question of size is important in matter of efficiency.
- The composition of the executive committee is important; more representatives from the south of Europe are needed.
- ZEP is slowing down, this should be avoided. If the AC and the Executive committee is made bigger also the Co-ordination Group should be made bigger.
- The ZEP agenda is very heavy; it is convenient to have all the partners involved and a bigger executive committee in place. The difference between the old and the new size of the executive committee is not so big.
- Concerning the EC size doesn't matter, but equal representation of the four sectors in the Executive Committee is.
- The structure is more important than number of people in the Executive Committee. It should make sense and a continuous flow of output guaranteed.
- Why more people? Is the agenda more industry than on public acceptance? Expansion based on geography is alright, but expansion based on industries is not right.
- Graham Sweeney is in favour of the small group, since it is better to organize.
- Most of the work is done by the Taskforces and the CG, ZEP should focus on this structure. Bigger group is less efficient and the balance between members should be equal.

The chairman asks the AC for voting on the composition of the executive commission. The following voting's took place:

Voting 1

1. Who is in favour of the small group? 11 in favour, against 2, abstain 6.
2. Who is in favour of the large group? 5 in favour, against 10, abstain 4.

It is decided by the AC to keep the executive committee small.

Voting 2

Voting in block, first vote for the first four executive committee members and then for the member for the manufactures?

This was accepted by the AC (In favour 16, against 0 , abstain 3).

Voting 3

1. Who is in favour of the following members for the executive committee Johannes Lamberts, Gardiner Hill, Nicolas Apert and Frederic Hauge? In favour 19, against 0, abstain 0
2. Who will be the representative for the manufactures in the executive committee?
 - Who is in favour of Charles Soothill? 8 in favour
 - Who is in favour of Michael Suess? 7 in favour
 - Abstain 4





The members Johannes Lamberts, Gardiner Hill, Nicolas Apert, Frederic Hauge and Charles Soothill were accepted as new members of the Executive Committee.

Decision D15.9

The AC has decided that the executive committee will consist of 6 members supplemented as appropriate by representatives from the EC, the Government Group, the Co-ordination function and the Secretariat.

- The following members of the executive committee have been elected:
- Graeme Sweeney: chair of the executive committee
- Gardiner Hill, representing the oil and gas industry
- Johannes Lambertz, representing the utilities
- Frederic Hauge, representing the NGO's
- Olivier Appert, representing the research community
- Charles Soothill, representing the equipment suppliers

4.3 Discussion with chairman candidate/Telephone conf

A telephone Conference was set up with Graham Sweeney to discuss his candidature as new chairman for the AC. Graeme Sweeney states:

- A chairman should represent the platform and not the views of his company. Chris Davies should go back to original words and he and Paal Frisvold will write an answer. The Chris Davies position is beyond the platforms position. He can only represent the view of ZEP if it is written down and accepted by the AC
- How is your commitment to the R&D in parallel to the platform? He is aware of the Research agenda and thinks it is important.
- Thanks Kurt Hage for the work he has done for the platform. ZEP needs to shift from planning into implementation. Supports the communication manager and the help from a consultant for the demo program. How will the public react on CCS? Time is limited until the COPMOP meeting.
- Thanks for his election and looks forward to start.

4.4 Chairman

Voting

The chairman presents Graham Sweeney as the new chairman and asks the AC to vote for Graham Sweeney as new chairman of ETP-ZEP.

The voting resulted in the acceptance by the AC (19 votes in favour out of 19).

Decision D15.10

Graeme Sweeney has been elected as chairman of ETP-ZEP

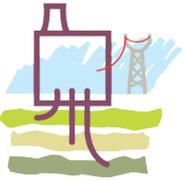
5. Secretariat and transitional period

5.1 Secretariat assessment (Nick Otter)

Nick Otter presents the assessment of the Secretariat over the past 2 years¹⁰. These are preliminary results since there was a limited response.

¹⁰ ZEP_AC#15_21thMay2008_agendapoint 5.1.ppt





On average the assessment resulted until now in a 6: ok, but could do better. There are points to be improved and the difference between inside and outside people.

5.2 Secretariat finances and transitional period (Robert van der Lande)

Robert van der Lande gave a presentation on the activities and finances of the secretariat¹¹.

Comments made:

- The gap between the start of the new secretariat and the end of this secretariat is not a problem.
- There should be taken care with the eligible costs with proposing the budget.

It was agreed on the points on the sheets.

6. General Assembly and side event COPMOP

Robert van der Lande gave a presentation on the preparation on the COPMOP meeting¹². No comments were made.

7. Miscellaneous

Next meeting is planned for 10 September 2008 the venue of this meeting is Brussels.

8. Change of chairmanship

Olivier Appert gave a speech about the work Kurt Hage has done for the ZEP platform and the role he played during critical moments in the ZEP history. He thanks Kurt Hage for his effort and work over the past years and presents him gifts.

9. Close of meeting

The Chairman closed the meeting at 16:21.

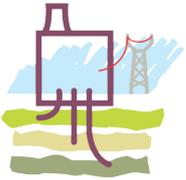
DECISION REGISTER AC 21th May 2008

Decision D15.1	The AC supports the long term vision as presented by Nick Otter and specifically endorses the proposal to <ul style="list-style-type: none">- Take a proactive stance in the definition of the CCS implementation action, working on the definition, scope and timing of such a European Industry Initiative on CCS.- Develop an organisation that can build upon the existing structure of Technology, Demonstration, Communication and Policy/Regulation and to extend it to include an action on Infrastructure.
Decision D15.2	The TF Policy & Regulation will draft a ZEP statement towards the Davies report in which ZEP expresses its support in general to his plan to accelerate the implementation and to provide incentives for CCS demonstration but with a critical/constructive comment concerning mandatory CCS.
Decision D15.3	The AC asks the TF Policy & Regulation to support the adoption of Climate and Energy Package by June 2009 by Parliament and Council of Ministers by: <ul style="list-style-type: none">- Developing a dialogue with key MEPs- Setting up "informative discussions" with key member states (~5)

¹¹ ZEP_AC#15_21thMay2008_agendapoint 5.2 Secretariat activities finance (2).ppt

¹² ZEP_AC#15_21thMay2008_agendapoint 6, meeting slides

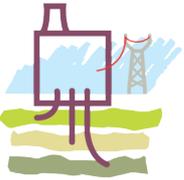




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	<ul style="list-style-type: none"> - Setting up meetings with Permanent Representations in Brussels
Decision D15.4	The AC accepts the decision to employ a Public Communication manager paid by the ZEP Industries. Roberto Garosi (ANSALDO ENERGIA S.p.A.) and Mike Farley (Doosan Babcock Energy Ltd.) had concerns about this course of action.
Decision D15.5	<p>The AC accepts the priorities presented by the Taskforce Public Communications:</p> <ul style="list-style-type: none"> - Operationalise the communication plan with a budget proposal, to be presented at the AC meeting of 10th September 2008. - Coordinate national public acceptance activities - Follow R&D projects in order to benefit from results - Develop communication materials for ZEP - Develop event calendar and decide where input from ZEP should be given - Develop new organisation structure of the Taskforce
Decision D15.6	<p>AC accepts priorities of the Taskforce Technology:</p> <ul style="list-style-type: none"> - Continued: providing input for FP7 calls - Feed back procedure with the EC on FP7 calls - Interaction with national programs - Benchmark with international programs - Develop a long term vision on technology needs - Develop a method for brokerage of FP7 proposals - Organize with D&I-task Force compilation of technology blocs - Improve participation of the Commission in the TFT-meetings - Interact with EU CO2 networks for strengthened CCS-R&D actions - Organize with D&I-Task Force and CO2-net continuous cost tracking of CCS-technologies
Decision D15.7	<p>AC accepts priorities of Taskforce Demonstration & Implementation</p> <ul style="list-style-type: none"> - Complete the technology blocks by Taskforces Demonstration & Implementation + Technology, outsource formatting (+/-EUR 10k – 25k) - To take the Terms of Reference for CCS demonstration projects to consultants and bring back proposals, feedback and quotes to the Advisory Council (phone meeting) - ZEP team for implementation is J. Heithoff, P. Paelinck, G. van Breda Vriesman
Decision D15.8	<p>The AC accepts unanimously all 15 candidate members as member of the AC, starting from AC#15 (10th September 2008).</p> <p>New members of the AC</p> <ol style="list-style-type: none"> 1. Eloy Alvarez 2. Rudolf Blum 3. Martin Cmiral 4. Ricardo Cordoba 5. Georg Gasteiger 6. François Giger 7. Reinhardt Hassa 8. Martha Heitzmann 9. Emmanuel Kakaras 10. Sanjeev Kumar 11. Ruud Lubbers 12. Nick Mabey 13. Jordi Martinez Jubitero 14. Nils Røkke 15. David White
Decision D15.9	The AC has decided that the executive committee will consist of 6 members supplemented as appropriate by representatives from the EC, the Government Group, the Co-ordination function and the Secretariat.





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	<ul style="list-style-type: none">- The following members of the executive committee have been elected:- Graeme Sweeney: chair of the executive committee- Gardiner Hill, representing the oil and gas industry- Johannes Lambertz, representing the utilities- Frederic Hauge, representing the NGO's- Olivier Appert, representing the research community- Charles Soothill, representing the equipment suppliers
Decision D15.10	Graeme Sweeney has been elected as chairman of ETP-ZEP

Actions

Action 1	TF Policy and regulation and the secretariat will draft and send around the response.
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